

WARE COUNTY 12 MONTH EMPLOYEE WORK CALENDAR EFFECTIVE 7/1/2016

| JULY | | | | | | |
|------|----|----|----|----|-----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | 20M | 20 |

| AUGUST | | | | | | |
|--------|----|----|----|----|-----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |
| | | | | | 23M | 23 |

| SEPTEMBER | | | | | | |
|-----------|----|----|----|----|-----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |
| | | | | | 21M | 21 |

| OCTOBER | | | | | | |
|---------|-----|-----|----|----|-----|----|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10M | 11M | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | 21M | 19 |

| NOVEMBER | | | | | | |
|----------|-----|-----|----|----|-----|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21M | 22M | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |
| | | | | | 19M | 17 |

| DECEMBER | | | | | | |
|----------|----|----|-----|-----|-----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21M | 22M | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| | | | | | 16M | 14 |

| JANUARY | | | | | | |
|---------|----|----|----|----|-----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3M | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | 20M | 19 |

| FEBRUARY | | | | | | |
|----------|----|----|----|----|-----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | | | 19M | 19 |

| MARCH | | | | | | |
|-------|----|----|----|----|-----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |
| | | | | | 18M | 18 |

| APRIL | | | | | | |
|-------|----|----|----|----|-----|----|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | 20M | 20 |

| MAY | | | | | | |
|-----|----|----|----|----|-----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |
| | | | | | 22M | 22 |

| JUNE | | | | | | |
|------|----|----|----|----|-----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |
| | | | | | 22M | 22 |

| Employee by Days | Start Date | Position(s) | End Date |
|------------------|------------|--|-----------|
| 180 | 8/4/2016 | Paraprofessionals, Nutrition Assistants(4 add'l in-service days assigned by management) | 5/26/2017 |
| 190 | 7/28/2016 | Teachers, Nurse Coordinator, Nurses, Elementary Counselors, Community Outreach Workers | 5/31/2017 |
| 194 | 7/26/2016 | Technology Coaches, Instructional Coaches, School Nutrition Managers | 6/2/2017 |
| 195 | 7/25/2016 | Media Specialist | 6/2/2017 |
| 200 | 7/18/2016 | Middle & High School Counselors, Secretaries, Social Workers, Psychologists, SpEd Data Manager, Social Worker Coordinator, | 6/2/2017 |
| 205 | 7/25/2016 | Custodians (10 month) | 6/16/2017 |
| 210 | 7/11/2016 | Elementary & Middle Assistant Principals ,Tech Repair, WCHS Principal Secretary | 6/9/2017 |
| 220 | 7/11/2016 | WCHS Assistant Principals, Custodians (11 month) | 6/23/2017 |
| 230 | 7/1/2016 | Elementary Principals, Athletic Director, Head Football Coach | 6/30/2017 |

234 workdays = CO, Middle and High Principals, WCHS Bookkeeper, Registrar, Prinpal Secretary, Transportation Director, & Maintenance Director
241 workdays = Maintenance, Tranportation Mechanics, Warehouse Manager, WCHS Head Custodian, and Grounds Assistant Director

Independence Day, Labor Day, Thanksgiving, Christmas, Martin Luther King, President's Day, Memorial Day, and New Year's Holidays

Fall, Thanksgiving and Christmas Break:
 M = workdays for maintenance, mechanics, Pupil Route Transportation Supervisor, Warehouse Manager, WCHS Custodian, & Grounds Assistant Director

Fifteen minutes added to each 240 day employee's work day is equivalent of six working days = 234 working days

Fifteen minutes added to each 247 day employee's work day is equivalent of six working days = 241 working days