

**Ware County Schools**  
**1301 Bailey Street**  
**Waycross, GA 31501**  
**912-283-8656 Phone ~ 912-283-8698 Fax**

\_\_\_\_\_ has applied for the position of \_\_\_\_\_ in the Ware County Schools. You may be assured that your evaluation of the applicant and other information will be treated confidentially and used in a professional manner. If you prefer to share this information by telephone, please feel free to call me at the Ware County Board of Education at the number listed above. Thank you. **Personnel Office**

*Please record in the box to the right of each item a number from 1 to 5 from the scale below to show how you rate this applicant.*  
**1=Outstanding (Top 10%)    2=Above Average (Top 25%)    3=Average (Middle 50%)**  
**4=Below Average (Bottom 25%)    5=Not Observed**

Commitment/Enthusiasm		Works Independently/Self-Disciplined	
Maturity (Poise, Self-Control)		Communicates Effectively with Parents	
Physical Fitness & Health		Relates Well to Co-Workers	
Initiative/Self-Confidence		Uses Correct Grammar (Writing & Speaking)	
Punctuality		<b>Instructional Management Skills (Teacher Candidate)</b> This Teacher Candidate has the Ability to...	
Attendance		❖ Assess Pupil Needs	
Positive Attitude		❖ Plan Instructional Experiences	
Efficiency in Routine Matters		❖ Evaluate Pupil Progress	
Flexibility		❖ Develop Environment Conducive to Learning	
Professional Appearance		❖ Relate Well to Pupils	
Loyalty/Support of School & System		❖ Maintain Appropriate Discipline	
Accepts Constructive Criticism		<b>Overall Rating</b>	
<b>If candidate is applying for other certified non-teaching position(s), please comment on appropriate skills you have observed:</b>			
<b>Yes</b>	<b>No</b>	<i>Please check the "yes" or "no" answer in the box to the left of the questions.</i>	
<input type="checkbox"/>	<input type="checkbox"/>	Does this applicant accept extra duties willingly?	
<input type="checkbox"/>	<input type="checkbox"/>	Is this a person you would like to have teach or supervise your child or a child to whom you are very close?	
<input type="checkbox"/>	<input type="checkbox"/>	Would you prefer talking by telephone about this person and his/her performance record?	
<input type="checkbox"/>	<input type="checkbox"/>	To your knowledge, has this person ever failed to have a contract renewed, resigned to avoid being terminated, or been fired from employment?	
<input type="checkbox"/>	<input type="checkbox"/>	Would you re-employ this applicant in such a position as listed above?	
Date of employment/relationship: From: _____ To: _____			
What is your relationship to applicant?			
If you were about to rehire this person, what <b>one thing</b> would you want corrected or understood before you offered the contract?			
<b>Comments:</b>			
Official Position:		Date:	Your Phone Number:

**Print Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_